



## Army Educational Outreach Program (AEOP) Evaluation Request for Proposals Frequently Asked Questions

**Q: Do you have a budget range?**

A: The award has historically been funded at the estimated funding level of \$400,00– \$600,000 per year. Offerors are encouraged to provide innovative approaches to meet all requirements of this RFP at a lower cost to the Government. The Offeror will not be responsible for the cost of CVENT in FY22. The cost associated with a replacement tool/approach or the use of CVENT during the option years (FY23 and beyond) shall be included in the proposed budget. This should be reflected as a separate line item(s) within the budget template. For the purposes of estimation, the Offeror is advised that the number of registrations per FY is approximately 35,000.

**Q: May we use single spacing in tables?**

A: Yes

**Q: Is the Cost/Pricing Support Documentation listed on page 14 a required form?**

A: The form is not required but the information is required in the budget table and/or narrative.

**Q: Do you have a published F&A (overhead rate)?**

A: Proposing organizations should use their federal government negotiated F&A rate.

**Q: Can you provide more information about the alumni evaluation portion of the project? How many? What ages? What type of contact information is available?**

A: There is contact information for over 11,000 alumni aged middle school and older.

**Q: Do you have printable forms?**

A: If you would like printable versions of the budget template, vendor registration, and Battelle Reps and Certs, please email Kristen Salmans at [salmansk@battelle.org](mailto:salmansk@battelle.org)