

## AEOP Apprenticeship RFP: Frequently Asked Questions

What is the normal grant funding per year for this? I know in the webinar it talked about average funding for administrative and stipend costs, but is there an average overall funding amount?

- The amounts listed in the webinar and Program Announcement are the historical funding amounts.

Are all 5 apprentice programs required to go through the same Higher Ed organization or could we have multiple partners?

- For the apprenticeships that are hosted at institutes of higher education (REAP, HSAP, URAP), there will be multiple IHEs hosting. REAP sites are selected through a bi-annual RFP process. HSAP and URAP sites are selected by the Army Research Office (ARO) through a RFP process.

Are there any specific areas of apprenticeships that are preferred, or can it be any STEM-related field?

- Any STEM-related field.

Can some of the mentoring for SEAP be virtual or must it all be in person?

- SEAP is hosted at Army Research Laboratories. All of the mentoring is currently in-person. If the applicant would like to propose additional virtual mentoring, that is acceptable, but it will not take the place of the in-person mentoring.

Is it feasible for an Educational Service Center (such as ours in Ohio) apply for this or do applicants need to be larger organizations?

- There is no restriction on size of organization that can apply for or win the award.

How many awards do you expect to make? Do you have any geographic priorities?

- We will make one award. There are no geographical requirements for the awardee.

Are you looking for administrators to manage all apprenticeship programs?

- One awardee will manage all apprenticeship programs.

Is the proposal for sites to offer apprenticeships at their institution or help with recruiting for apprenticeships?

- This proposal is for one organization to manage all the apprenticeship programs across the nation. This includes, REAP, SEAP, CQL, and HSAP. These are located at a variety of host sites across the nation. A portion of the responsibilities will include recruitment.

What is the budget of each award?

- There is one award for a total of \$2.7M.

Is there a list of the location of the host sites?

- [Apprenticeship locations are available on the AEOP website.](#)

How often are stipends paid to the participants? Biweekly or monthly?

- Monthly.

Is health insurance for students provided by the incumbent?

- Host sites cover insurance for apprenticeship participants. You do not need to hold insurance for students.

Can you tell us more about the transition plan?

- The outgoing administrator, Battelle, and the Army will assist with the transition to ensure all applicable resources will be transferred to the awardee.

Is some kind of vetting process required for students?

- The awardee will do an eligibility check for all applicants prior to host sites selecting students.

When will the REAP call come for 2020-2021 cycle?

- The REAP RFP is usually released in the fall.

Can a community college be a host?

- A community college can be a host site for REAP, not for HSAP or URAP.

Can we add attachments to support our background section that would be beyond the page limits?

- No attachments are permitted with the proposal.

How much funding goes to site administration each year?

- Per the Program Announcement, administrative costs are \$350,000 per year.

How does the funding flow in the fiscal year?

- The award will be a cost reimbursable contract.

Do we have to address insurance in proposal?

- Awardee will be expected to ensure that IHE sites provide insurance.

Is the fiscal year September 30-October 1?

- Yes

What is the programmatic year?

- Year-round with majority of apprenticeships taking place in summer.

Can we see the 2019 calendar plan from former program administrator?

- Will be part of transition.

For programs where stipend comes from lab (SEAP and CQL), does the IPA administer and issue the stipends?

- Yes, the IPA administers and issues the stipends based on informational forms from the laboratories.

Is the IPA expected and/or obligated to use Battelle's PR firm?

- Yes, the IPA is expected to use the AEOP Consortium Marketing/Communication partner.

Is there an FY2018 evaluation, and is there an FY2019 implementation plan available for us to review?

- Available evaluation reports are on the website: <https://www.usaeop.com/about/our-impact/>  
Implementation plan will be part of transition.