

**Army Educational Outreach Program  
Gains in the Education of Mathematics and Science (GEMS)  
Students**

*Administered by the*  
**National Science Teachers Association**

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**TERMS AND CONDITIONS OF APPOINTMENT**

The U.S. Army sponsors the GEMS program, which is part of the larger Army Educational Outreach Program (AEOP) portfolio and intended to provide elementary, middle, and high school students with a meaningful educational opportunity in an Army laboratory or facility. The goals of GEMS are to encourage participating students to pursue Science, Technology, Engineering, and Mathematics (STEM) careers, further their education via mentoring, and to allow students the opportunity to actively participate in a research environment. The agreement between National Science Teachers Association (NSTA) and the U.S. Army requires government-funded activities to follow Federal Guidelines. The following conditions are in accordance with government regulations.

**Period and Place of Appointment**

The term of appointment is one week between May and August 2017. Participation in the GEMS Program must take place on site at the designated host research location.

**Requirements**

Participants must be a Citizen or Permanent Legal Resident of the United States. GEMS students must also be enrolled in elementary, middle, high school, or must be a 2017 high school graduate.

**Stipend**

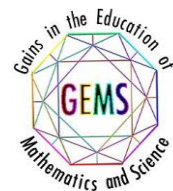
GEMS students will receive a stipend for their week of participation, which will be distributed by the laboratory coordinator in the form of a check at the end of the week or by mail.

**Stipends will be distributed only after a completed Terms and Conditions packet is submitted to the lab. Stipend checks should be cashed immediately upon receipt. Stipends will not be reissued for any reason after May 31, 2018.**

**Relocation and Travel Allowance**

There is no relocation, travel, or housing allowance provided for students in the GEMS program. Students will need to make their own travel and housing arrangements for the duration of their program participation. The stipends that GEMS students receive are designed to help off-set costs associated with participating (transportation, food, etc.) and eliminate barriers to participation.

**Exception:** *Depending on the geographic circumstances of the respective GEMS program (e.g. White Sands Missile Range, NM), transportation may be offered from a centralized location in the community to the respective Army GEMS site.*



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### **Insurance**

Accident insurance will be covered under AEOP's Accident Insurance policy while participating in activities related to GEMS. Contact NSTA or Battelle if you would like to see a copy of the policy. Travel to and from AEOP activities is not covered. No other insurance will be provided.

### **Supervision on Site**

All students will be assigned a Near-Peer Mentor (NPM) or Resource Teacher (RT), with whom they will directly be interacting throughout the duration of the program. Each laboratory will also have a laboratory coordinator, who will be the point person for disseminating important information regarding the program. All participants should follow the guidance of their NPM, RT, and laboratory coordinator. **Failure to cooperate or adhere to the guidelines and safety rules set forth by the laboratory coordinator, RT, and/or NPM may result in the revocation of the student's participation and loss of their stipend.**

### **Time and Attendance**

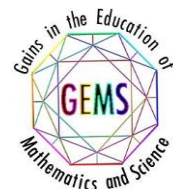
GEMS students are expected to participate full-time according to the program schedule. Students must adhere to the attendance and absence policies provided by the laboratory coordinator at each site. **Failure to adhere to a reasonable participation schedule that is set forth by the laboratory may result in the revocation of the student's participation and loss of their stipend.**

### **Photography Release**

Any videos and/or photographs taken of GEMS students during their participation in the program are the property of the U.S. Army, Battelle, AEOP, and NSTA exclusively and may be used and reproduced for publicity purposes such as marketing materials, publications, and website articles. The parents and legal guardians of GEMS students are responsible for informing the laboratory coordinator, if they wish to opt out of the photo release policy.

### **Dress Code**

Recommended dress code is casual. Clothing cannot be baggy and must cover skin down to the ankle. Shoes must have closed toes and not have high heels. Clothes without graphics are recommended. If worn, graphic clothing must be free of offensive messages, including words or images that may alienate those of other races, religions, political beliefs, ages or gender and those with disabilities. Shoulder-length or longer hair should be tied, pinned or otherwise restrained away from the face and hands. Jewelry and clothing that could get caught in machinery or hang into a work area should not be worn. Please contact your host lab for more details on dress code guidelines.



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**ACCEPTANCE OF TERMS FORM**

**I hereby accept this appointment into the AEOP’s Gains in the Education of Mathematics and Science program. By accepting this appointment, I acknowledge the following:**

- I read and understand the terms and conditions of the appointment specified in the Terms and Conditions of Appointment
- I understand all appointments are subject to the availability of federal funds
- I understand that I must turn in a completed Terms and Conditions packet before I start my appointment with the lab and/or receive stipends
- I am a Citizen or Permanent Legal Resident of the United States
- I am aware that participation in the program takes place on site
- I understand that the appointment is not a contract for services between me and NSTA or the U.S. Army
- I will read and complete all forms truthfully and to the best of my knowledge
- I agree to allow the U.S. Army or its contractors to contact me for program-related issues.
- I understand that my participation and stipend may be revoked at any time and for any reason
- I authorize the U.S. Army, Battelle, AEOP, and NSTA to use, reproduce and publicize photography, film, and videotape taken of me during my participation at the laboratory
- I agree to adhere to the dress code at all times.

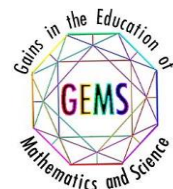
Signature of the Student: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate at which facility you will be participating in the GEMS program:

\_\_\_\_\_

**Please return completed forms to your laboratory coordinator. Failure to complete and return Terms & Conditions to your laboratory coordinator and may result in revocation of participation and forfeiture of stipend.**



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**PARENTAL CONSENT FORM**

*If the participant is 17 years old or younger, a parent or legal guardian must complete and sign the following form.*

Student's Name \_\_\_\_\_

Parent/Legal Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**I, the undersigned, acknowledge that I have read and understood all the information covered in the Terms and Conditions of Appointment and all documents within this packet.**

**I authorize my child to participate in the 2017 Gains in the Education of Mathematics and Science (GEMS) program.**

Signature of Parent/Legal Guardian \_\_\_\_\_

Parent/Legal Guardian Name Printed \_\_\_\_\_

Date \_\_\_\_\_

**Please return completed forms to your laboratory coordinator. Failure to complete and return Terms & Conditions to your laboratory coordinator may result in revocation of participation and forfeiture of stipend.**